

Minutes of the Woolaston Parish Council Planning & Development Control Committee
Held on Thursday 14th December at 8pm in the Woolaston Memorial Hall

Present: Councillors; Andy Lord, Mary Greenslade, Mick Fairless, Steve Reece, Roger Southee and David Storrar

1. Apologies for Absence

David Harris

2. Declarations of Interest

None

3. To receive representations from the previous meeting

None

4. To confirm the minutes of the meeting held on Thursday 9th November 2017

Proposed MF; seconded MG

**5. To consider the following applications submitted by the Local Planning Authority:
P1891/17/FUL – Hill Farm Cottage, Woodside – replace conservatory with single story
extension for swimming pool**

Support – no objections

6. Correspondence

i) **From Forest of Dean District Council (DFTPO232) – Cone Valley, Woolaston Tree
Preservation Order, 2017**

Support – no objections

ii) **From Clarke Telecom – Proposed base station installation at Netherend Farm,
Severn View Road, Woolaston**

Objection – it is felt to be an unsuitable location, too close to the edge of the road
and directly overlooked by a number of residential properties from close proximity.

7. Any other business

None

8. Date of next meeting

Thursday 8th February 2018

Minutes of the Woolaston Parish Council Meeting
Held on Thursday 14th December 2017 at 8.00pm in the Woolaston Memorial Hall

Present: Councillors; Mick Fairless, Mary Greenslade, Andy Lord, Steve Reece, Roger Southee and David Storrar

1. Apologies for absence

David Harris

2. To receive Councillors declarations of interest

None

3. Public open forum

None

4. To confirm the minutes of the Council meeting held on Thursday 9th November 2017

Proposed MG; seconded MF

5. To consider matters arising from the minutes other than on the agenda

- i) The purchase of a defibrillator is still in progress; it has been agreed in principle, once a suitable site has been agreed on.
- ii) AM Services had provided their quote for the three year grass cutting contract in the sum of £21,117.80. It was agreed this was a fair price and the contract be awarded.
Proposed MG; seconded RS

6. To consider the following matters:

a. Policing Issues

- iii) There have been further reports of 'cold callers' in the village. It is recommended that parishioners report these to the police on the 101 non-emergency number.
- iv) It was reported that the most recent police alert had not been sent to the Clerk before it appeared on a social media post; this had been raised with the Community Alerts team.

b. Highways and Footpaths Issues

- i) It was reported that the pathway opposite the village green had been cleared, the hedge cut back and new street lighting installed.
- ii) There has recently been a road sweeper in the village

c. Maintenance

i) Cemetery gates

DH had provided the Chairman with a quotation from Cecils of Blakeney in the sum of £870 (approx – powder coating query). It was agreed to instruct Cecils to carry out the work and for DH to ask them for a price to powder coat the existing gates. Proposed RS; seconded AL

d. Churchyard and Cemetery

i) Hedging quotes

Three local contractors were asked to quote for 158m of hedging, within the FoD guidelines of hedging, to include three sides of the new area and one of the original area. The quotations were received in the sums of £2,950 +VAT, £2,447 +VAT and £1,915 +VAT. A vote was taken and it was agreed 4 -1 in favour of appointing AM Services, who had the lowest quote. RS to contact and clarify how soon the work can commence. Proposed RS; seconded MG.

e. Finance

i) Account balance

Balance accepted without question

ii) Regular payments

The Clerk requested that certain monthly regular payments could be agreed annually in advance and paid by online banking, once the system had been set up. This was agreed in principle and will be an agenda item to specify exact amounts once online banking was live.

iii) GATPC membership price increase

Matter was not discussed but the information was circulated to all Councillors after the meeting.

iv) Taxbase and Precept

This was explained by the Chairman and Clerk, as the contribution the Parish Council receives from Council Tax collections. It was agreed this amount will remain the same as the previous year and no increase implemented. Proposed RS; seconded SR

f. To approve accounts for payment

i) Printer ink - £16.99

ii) Printer ink - £18.00

iii) Clerk salary - £287.50

iv) Bus shelter - £50.00

v) Litter picking - £390.00

vi) Web Management - £15.00

vii) Incoming clerk salary - £429.50

Proposed AL; seconded DS

i) PAYE - £279.85 – approval was not sought at the meeting for this payment but a cheque was raised in order to meet the Parish Council's legal obligations.

7. Other matters

i) Christmas lights

It was noted how nice the Christmas tree looked this year and that DH had purchased new lights for the tree, for which he was to be reimbursed, as were the parishioners who contribute to the electricity running them. It was agreed that more lights are probably needed for the size of the tree; this will be looked at in the New Year.

8. To consider any matters as deemed by the chairman as urgent

- i) RS informed the Council that he had been contacted by a parishioner following the recent snowfall to discuss the purchase of grit bins, they referred him to the minutes of the meeting of 5th October 2013 where the Council agreed to purchase some. The parishioner will be contacted to thank them for their observations and confirm that it has been agreed to purchase a number of grit bins once suitable locations have been considered. This will be discussed at the next meeting.
- ii) The Clerk is still awaiting quotes for repairs to the bus shelter seat and notice board.
- iii) The Chairman thanked Georgina Harris for her hard work over the previous four years.

9. Date of the next meeting

Thursday 8th February.